

**VILLAGE OF BRANDON  
SEWER & WATER UTILITY**  
115 N Center Street  
Brandon, WI 53919  
920-346-5415

**Sewer & Water Utility  
Monthly Board Meeting Agenda  
Monday, November 13, 2023  
7:00 p.m.**

(Items may not necessarily be taken in the order listed.)

**Call to Order**  
**Roll Call**

**Audience Participation:** Limit of 5 minutes per person and the Board may hold discussion, but not take any action unless item is on the agenda.

**Review/Approve** invoices to be paid in November 2023.

**Review/Approve** financial reports.

**Approve** minutes of the October 9, 2023 monthly meeting.

**Old Business:**  
None

**New Business:**  
None

**Adjourn**

Posted: Brandon Village Hall  
Brandon Public Library  
Brandon Post Office

Next meeting: Monday, December 11, 2023  
Posted: Friday, November 10, 2023

*Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, and who requires that the meeting or the materials at the meeting, be in an accessible location or format, must contact the Village Clerk forty-eight hours in advance so that any necessary arrangements can be made to accommodate each request.*

## VILLAGE OF BRANDON

115 N. Center Street  
Brandon, WI 53919  
920-346-5415

### Monthly Board Meeting Agenda Monday, November 13, 2023 (Immediately following 7:00 p.m. Utility meeting)

**Call to Order**  
**Roll Call**  
**Pledge of Allegiance**

**Audience Participation:** Limit of 5 minutes per person and the Board may hold discussion, but not take any action unless item is on the agenda.

#### **Approve Agenda**

**Review/Approve** invoices to be paid in November 2023.

**Review/Approve** financial reports.

#### **Approval of minutes as follows:**

- Regular monthly meeting held October 9, 2023.

#### **Updates from Village officials & employees:**

1. President
2. Treasurer
3. Director of Public Works
4. Librarian
5. Police Department
6. Fire Department

#### **Updates from Committees:**

7. Emergency Government
8. Parks & Recreation
9. Finance and Governmental Affairs
10. Library Liaison
11. Personnel Committee

#### **Old Business:**

1. Discussion and possible action re: Review library expansion drawings.
2. Discussion and possible action re: Downtown beautification.
3. Discussion and possible action re: Terry Dietzel of Fond du Lac County to discuss funding options for park improvement projects.
4. Discussion and possible action re: Brandon School property.
  - a. Request by school district for input on RFP for Brandon School building.

#### **New Business:**

1. Discussion and possible action re: Employee year-end appreciation.
2. Discussion and possible action re: Employee compensation & benefits for 2024.
3. Discussion and possible action re: 2024 budget.
4. Discussion and possible action re: Class "B" Beer/Class C" Wine License for Adrianna Wegner, agent for Wake Up Whitetail, LLC d/b/a Wake Up Whitetail Coffee located at 142 E Main St, Brandon, WI.
5. Discussion and possible action re: Operator Licenses for the term 11/14/23 through 6/30/25 for Adrianna Wegner and Carly Crook %Wake Up Whitetail.
6. Discussion and possible action re: Ordinance 2023-05 -- An ordinance to create section 440-27 of the municipal code of the Village of Brandon relating to parking regulations.
7. Discussion and possible action re: New building permit forms & fees.

Adjourn

Posted: Brandon Village Hall  
Brandon Public Library  
Brandon Post Office

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Posted: Friday, November 10, 2023

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